# Continuing Forestry Education Provider Application Form
## Section #1 – General Information

**Provider Information:**

- **Provider Name:**
- **Website address:** (i.e. University, agency, chapter, state society)
- **Contact Name:**
- **Phone:**
- **E-mail:**

**DATE:**

- from __________, 20___; to __________, 20___  
  Begins ___________________ and Ends ___________________  
  For single day event

**ACTIVITY:**

- **Title:**  
- (Complete, formal title)
- **Theme, if applicable:**
- **Knowledge/skills:**
  (What knowledge/skills are attendees intended to take away from this program?)

**LOCATION:**

- at:_______________________________,  
- **City:** _________________________  
- **State:** _____  
  If held in multiple states, please attach this info.

**Target audience:**

- Foresters/Natural Resource Professionals
- Landowners
- Forestry Technicians
- Loggers
- Other________________________

**This program is a:**

- Workshop/seminar
- Conference
- Lecture
- Field Trip
- Self-study/self-pace
- Videoconference

**The program takes place:**

- One-time
- Multiple times*

**The program has:**

- Optional events (field trips, workshops)
- No optional events

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**Agenda:**

- Fill out section# 2 OR attach a complete agenda with ALL of the following:
  - Start/end time for each session
  - Start/end time for each break
  - Presentation title
  - Speaker’s name(s) and credential(s)
  - Field Trips – Travel time; and time at each location/stop
  - A complete description of content covered in each presentation

An incomplete agenda will NOT be evaluated and will be returned to the meeting provider.

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Please return with application and supplemental information to the local CFE coordinator or the SAF National Office at:

- **CFE**
  - 866 897-8720
  - 866 897-8720
  - Society of American Foresters
  - Fax: 301 897-3690
  - Bill Wieger, 318-640.5656
  - 5400 Grosvenor Lane
  - www.safnet.org
  - Bethesda, MD 20814

CFE Coordinators can be found at [http://www.safnet.org/education/cfecoordinators.cfm](http://www.safnet.org/education/cfecoordinators.cfm)
For programs that include field trips, each stop on the field trip should be treated as a presentation. Please enclose a complete agenda, if available at the time of application.

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* Category 1: *Program content must be directly related to the Topics / Knowledge content areas defined for the Certified Forester or Forest Certification Auditor Domains.*

* Category 2: *Organized sessions not directly related to the Cat 1-CF or Cat 1-FCA Topics / Knowledge content areas, but whose content is clearly capable of improving the professional performance of the individual completing them.*